

GENERAL DENTISTRY INFORMATION FOR AUTHORS

Updated July 2018

General Dentistry welcomes the submission of *original* clinical manuscripts that have not been published in the past and are not under publication consideration, accepted for publication, or pending publication elsewhere. Articles range in topic and type from clinical practice to research, practice management, and recent trends in dentistry.

Manuscripts and corresponding materials should be submitted to mc04.manuscriptcentral.com/gendent.

A printable version of the Information for Authors is available.

A Manuscript Submission Checklist is also available to guide you through the process.

Readers of this journal have come to expect research and clinical findings presented in a way that allows them to apply the research or technique to everyday practice. Technique and treatment planning details are balanced by scientific protocol and industry benchmarks.

Technique papers and clinical reports or findings...

Should be clear, concise, and thorough descriptions of a clinical or laboratory procedure and cite references that recognize contributions of others or clarify information. Manuscripts that feature information about specialized or improved techniques or treatments should be supported by the documented experience but need not relate specifically to individual cases.

Research reports and clinical or laboratory investigations...

Should reflect a practical application to general dentistry and inform readers of etiology, diagnosis, treatment, or prevention of disease or abnormalities. The manuscript should identify and document the purpose and plan, methods, and controls.

Case reports...

Should demonstrate a comprehensive treatment plan and indicate why one course of action was chosen in lieu of others. The manuscript should document and illustrate results and include general practice applications.

Our readership of more than 35,000 dentists values clinical articles as well as our regular columns covering Pharmacology, Minimally Invasive Dentistry, Esthetics, Pediatric Dentistry, Public Health, Prosthodontics, Oral Diagnosis and Pathology, and Restorative Dentistry.

If you are interested in writing a column for *General Dentistry*, please contact us at generaldentistry@agd.org.

General Dentistry is peer reviewed; the review process may take *up to 4 months*. To ensure that your manuscript moves through the review process as quickly as possible, please follow the steps below when preparing your submission:

Preparing your manuscript

All manuscripts must be written in English and prepared as Microsoft Word documents. Manuscripts prepared in incompatible word processing software will not be reviewed. Manuscript pages should have 1-inch margins and must be numbered consecutively throughout the document. Manuscripts should be approximately 10 double-spaced pages (roughly 3000 words), not including the cover page, acknowledgments, and figure captions. Manuscripts and corresponding materials should be submitted to **mc04.manuscriptcentral.com/gendent**.

Each manuscript submission should contain the following:

- Copyright release form
- Academic thesis disclosure, if applicable
- Conflict of interest disclosure statement, if applicable
- Cover page file
- Article file (with abstract, body of text, and references)
- Acknowledgments file, if applicable
- Graphics files, if applicable
- Figure captions file, if applicable

Please do not include author names or identifying information in the article file; instead, provide this information in the cover page, as a separate file.

A Manuscript Submission Checklist is available to guide you through the process.

Copyright release form

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Conflict of interest disclosure statement, if applicable

Authors are required to disclose any financial, economic, commercial, or professional conflicts of interest related to topics presented in the manuscript. The disclosure statement, if one is necessary, must be included with the manuscript submission.

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Cover page file

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The cover page should also identify the corresponding author and list that author's email address and complete mailing address.

INTERNATIONAL AUTHORS: The agd.org email domain is frequently blocked by internet service providers outside the United States and Canada (particularly uol.com.br). To ensure timely and effective communication, we request that authors with such email addresses create an address from providers such as gmail.com or yahoo.com.

Article file

- Abstract: The abstract should be no more than 250 words and must contain the article's objective and/or background, design and methods, primary results, and principal conclusions. The abstract should include the stated hypothesis, if any. The abstract should not cite references or include proprietary or manufacturers' names.
- Body of text: The body of the article should follow this basic order: Abstract, Key words (if any), Introduction, Materials and methods, Results, Discussion, and Conclusion. Headings may vary in manuscripts that present case reports or technique descriptions. Manuscripts should be a minimum of 1500 words and a maximum of 6000 words. Not including the cover page, acknowledgments, and captions, a length of approximately 3000 words is typical.
- References:
 - Literature citations must be cited in the text accurately and numerically and should be listed on the last page of the article file, in order of appearance in the text. References should be up to date and reflect the current literature. As a rule, the majority of references should be no more than 10 years old, unless used in a historical context.
 - Self-citations must not exceed 10% of the manuscript's total references. This includes any coauthored articles in the reference list. Excessive self-citation may be grounds for rejection.
 - A broad, thoughtful review of the literature is critical to the value of an article. The reference list should not consist mainly of reports from one researcher or group of researchers. In general, a single researcher should not be cited in more than 20% of references.
 - *General Dentistry* follows the most recent edition of the *American Medical Association (AMA) Manual of Style* for references.
 - Sample journal reference:
Redmond EB. Shear bond strength of next-generation resin cements. *Gen Dent*. 2015;63(6):94-105.
 - Sample book reference:
Becker IM. Occlusal equilibration and the diagnostic workup. In: Becker IM, ed. *Comprehensive Occlusal Concepts in Clinical Practice*. Ames, IA: Wiley-Blackwell; 2011:215-258.
 - For more information, please see the *AMA Manual of Style*, 10th edition.
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 - Product mentions: At the first mention of a brand name of a product, the name of the product's manufacturer should be listed, enclosed in parentheses.

Acknowledgments file, if applicable

Acknowledgments should be submitted in a separate file. If an article is based entirely or in part on an academic thesis or paper, the thesis author, title, and approving institution should be named in the Acknowledgments.

Graphics files, if applicable

A maximum of 10 graphics (including figures, charts, and/or graphs) and tables may be submitted. Please note we do not count compound images composed of multiple images as 1 graphic. Both graphics and tables must be numbered consecutively according to the order in which they are cited in the text. We reserve the right to remove graphics from the article during editing, as dictated by space considerations.

Tables and charts must be organized logically, include titles (and footnotes, when needed), and clarify or add to data presented, rather than simply repeat material in the text. Data points for charts (graphs) should be specified, if the information is not included elsewhere in the text, so that the charts can be accurately reproduced by our graphic designers. For example, if a bar graph shows means and standard deviations, the exact numerical value of each mean and standard deviation should be provided.

Electronic files of graphics and tables are required for publication. Tables should be provided in Microsoft Word format and not as graphic files. Product-only figures should not be included. All images must be of professional quality and sharply focused.

Each figure should be numbered (Fig 1, Fig 2, etc), not lettered, and correspond with a caption provided on the captions list. A figure captions file must be submitted for all figures. For photomicrographs, the stain used must be specified in the caption, and original magnification must be indicated unless a scale bar is included within the image.

Written permission from the patient is required for publication of photographs that show a patient's full face or other easily identifiable features. Permission must cover print and digital media. If such permission cannot be obtained, the photographs will have to be cropped by our graphic designers to prevent identification or deleted from the article. If the patient's permission has not already been obtained, a *General Dentistry* Patient Release is available.

Figures should be submitted as separate files, not embedded in the article file or as a group in a single PDF, and should not include any numbering or identification on the actual photo, with the exception of graphics (for example, arrows or abbreviations) that further define what is being shown in the image. Such graphics must also be clearly explained in the figure caption. Unlabeled electronic versions of the images must be available upon request by the graphic designers.

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Figure captions file, if applicable

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Submitting your manuscript

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Rejected manuscripts

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