



AGD Constitution & Bylaws

Amended:

November 5, 2017

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1	CONSTITUTION OF THE ACADEMY OF GENERAL	76	two-thirds (2/3) of the delegates present and voting at
2	DENTISTRY	77	the annual meeting,
3		78	
4	ARTICLE I,	79	ARTICLE IV
5		80	
6	Name	81	Membership
7		82	
8	The name of this organization (hereinafter referred to as	83	The active, emeritus, and retired members of this AGD
9	"the AGD") shall be "The Academy of General	84	shall be dentists whose qualifications, classification
10	Dentistry."	85	rights, obligations, and method of acceptance and
11		86	election shall be established in Chapter I of the Bylaws.
12	ARTICLE II, Core Purpose	87	
13		88	ARTICLE V
14	Core Purpose	89	
15		90	Government
16	Section 1. Advance the value and excellence of general	91	
17	dentistry.	92	Section 1. Legislative body:
18		93	The legislative and supreme governing body of this
19	Section 2. To accomplish this purpose this AGD shall:	94	AGD shall be the House of Delegates as provided in
20		95	Chapter VIII of the Bylaws.
21	A. Grant charters to state, provincial or regional units	96	
22	located in the United States, Canada, or territories	97	Section 2. Administrative body:
23	of the United States in such manner as provided in	98	The administrative body of this AGD shall be the Board
24	the Bylaws;	99	as provided in Chapter XII of the Bylaws.
25		100	
26	B. Have the power to acquire, own, and convey real	101	ARTICLE VI
27	and personal property;	102	
28		103	Officers
29	C. Carry on research;	104	
30		105	Section 1. Elective officers:
31	D. Grant certificates in recognition of achievement in	106	The elective officers of this AGD shall be a president, a
32	the science and practice of dentistry;	107	president-elect, a vice president, a secretary, a
33		108	treasurer, a speaker of the House of Delegates, and an
34	E. Issue publications;	109	editor. The powers, duties, terms of office, and method
35		110	of election shall be as set forth in the Bylaws.
36	F. Establish and operate courses, museums, and	111	
37	libraries;	112	Section 2. Appointive officers:
38		113	The appointive officer of the AGD shall be an executive
39	G. Create other incentives and provisions for	114	director who shall be appointed by the Board as
40	continuing education courses in dentistry;	115	provided in Chapter XI of the Bylaws.
41		116	
42	H. Use all appropriate means for attainment of its	117	ARTICLE VII
43	objectives which from time to time may seem to it	118	
44	desirable.	119	Meetings
45		120	
46	ARTICLE III	121	Section 1. The annual meeting of this AGD shall be
47		122	composed of the annual session of the House of
48	Organization	123	Delegates as provided in Chapter VIII, Section 4 of the
49		124	Bylaws, and the election of officers as provided in
50	Section 1. Incorporation:	125	Chapter IX, Section 1 of the Bylaws. Other meetings
51	The AGD shall be incorporated in the State of Illinois as	126	may be held at a time and place as shall be approved by
52	a not-for-profit organization; no part of its property or	127	two-thirds (2/3) vote of the Board. Notice of such
53	earnings shall inure to the benefit of any member	128	meetings shall be published at least sixty (60) days
54	thereof.	129	before the date fixed.
55		130	
56	Section 2. Headquarters Office:	131	Section 2. A scientific session and convocation
57	The registered office of this AGD shall be known as the	132	ceremony shall be held annually.
58	Headquarters Office and shall be located in the State of	133	
59	Illinois, United States of America.	134	ARTICLE VIII
60		135	
61	Section 3. Constituents:	136	Journal
62	A constituent AGD may be organized and chartered	137	
63	subject to the provision in the Bylaws.	138	The AGD shall publish a journal and a newsletter.
64		139	
65	Section 4. Components:	140	ARTICLE IX
66	A component AGD may be organized by a constituent	141	
67	AGD in accordance with the provisions in the Bylaws.	142	Principles of Ethics
68		143	
69	Section 5. Regions:	144	The Principles of Ethics of the AGD shall be the
70	Constituent AGDs shall be grouped into regions as	145	Principles of Ethics of the American Dental Association.
71	provided in Chapter VII of the Bylaws.	146	ARTICLE X
72		147	
73	Section 6. Dissolution of Regions or Constituents:	148	Revisions and Amendments of the Constitution
74	A region or constituent AGD may be dissolved by the	149	
75	House of Delegates by a resolution approved by at least	150	Section 1. The Constitution may be amended by an

151	affirmative vote of at least two-thirds (2/3) of the	227	general dentist shall be defined to mean
152	delegates present and voting at the annual meeting of	228	those who have not limited themselves to
153	the AGD, provided that a copy of the proposed	229	a recognized specialty of dentistry); and
154	amendment shall be sent to the members of the AGD at	230	
155	least thirty (30) days before the meeting at which such	231	c. Shall be of high moral and professional
156	action is proposed to be taken.	232	character and agree to abide by the
157		233	Principles of Ethics of the American
158	Section 2. Amendments of this Constitution shall be	234	Dental Association.
159	proposed only by the Board, the Constitution and	235	
160	Bylaws and Judicial Procedures Council, any	236	4. To maintain active general dentist
161	constituent or component AGD, or any twenty-five (25)	237	membership, a member shall:
162	active or emeriti members, provided submission is	238	
163	made to the secretary at least sixty (60) days, but no	239	a. Accumulate a minimum of seventy-five
164	more than one hundred and twenty (120) days prior to	240	(75) hours of continuing education credit
165	the annual meeting of the House of Delegates.	241	every three (3) years.
166		242	
167	Section 3. The secretary shall be responsible for the	243	b. Abide by the Principles of Ethics of the
168	notification of all members of the AGD of proposed	244	American Dental Association; and
169	amendments at least thirty (30) days prior to the annual	245	
170	meeting of the House of Delegates.	246	c. Not have license revoked or under
171		247	suspension in any jurisdiction.
172	BYLAWS OF THE ACADEMY OF GENERAL DENTISTRY	248	
173		249	5. There shall be issued to each active general
174	CHAPTER I,	250	dentist member a certificate of membership in
175		251	such form as determined by the AGD. Upon
176	Membership	252	resignation or termination of membership, an
177		253	individual shall forfeit the rights associated
178	Section 1. Classification of Membership:	254	with an active general dentist membership:
179	The members of this AGD shall be classified as follows:	255	
180		256	6. An active general dentist member shall be
181	A. Active General Dentist Members	257	entitled to vote, and shall be eligible to run for
182	B. Emeritus Members	258	office in the AGD, to serve in the House of
183	C. Honorary Members	259	Delegates, and to serve on councils and
184	D. Associate Members	260	committees.
185	E. Student Members	261	
186	F. Retired Members	262	B. Emeritus Members
187	G. Affiliates	263	
188	H. International Members	264	1. Effective beginning with the 2014 dues year,
189		265	an active general dentist member, associate,
190	A. Active General Dentist Members	266	or retired member in good standing with dues
191		267	and assessments having been paid, who has
192	1. The active general dentist members of this	268	been a continuous member for thirty-five (35)
193	AGD shall be general dentists in good	269	consecutive years or forty (40) non-
194	standing with dues and assessments having	270	consecutive years, may, upon attaining the
195	been paid.	271	age of sixty-five (65), be classified as a
196		272	member emeritus, upon application to the
197	2. All applications for membership shall meet the	273	Membership Council, verified with AGD's
198	guidelines established by the AGD and those	274	records, followed by subsequent notification
199	applicants who meet the following eligibility	275	of the constituent AGD. Special
200	requirements shall be approved for active	276	circumstances will be considered by the
201	general dentist membership by AGD staff.	277	Membership Council.
202		278	
203	3. Eligibility: In order to be eligible for active	279	2. An emeritus member may voluntarily
204	general dentist membership, a dentist must	280	relinquish a license to practice dentistry upon
205	meet the following qualifications:	281	becoming fully retired from dental practice,
206		282	but at such time, in order to maintain emeritus
207	a. Shall have graduated from a school of	283	status, the member must not have a license
208	dentistry accredited by the Commission	284	which is currently revoked or under
209	on Dental Accreditation (CODA) or the	285	suspension in any jurisdiction.
210	Commission on Dental Accreditation of	286	
211	Canada (CDAC), or have successfully	287	3. A member emeritus shall be entitled to all of
212	completed a CODA or CDAC-accredited	288	the rights and privileges of an active general
213	general practice residency (GPR) or	289	dentist member.
214	advanced education in general dentistry	290	
215	(AEGD) program, or hold a license to	291	4. There shall be issued to each emeritus
216	practice dentistry in any state or territory	292	member a certificate of membership in such
217	in the United States or province or	293	form as determined by the AGD. Upon
218	territory of Canada. Dentists who are in a	294	resignation or termination of membership, an
219	country outside the United States or	295	individual shall forfeit the rights and privileges
220	Canada are eligible for active general	296	associated with emeritus membership.
221	dentist membership if they meet one or	297	
222	more of the above-referenced educational	298	C. Honorary Members
223	requirements and hold a license to	299	
224	practice dentistry in that country;	300	1. Persons of distinction who have rendered
225		301	outstanding service to the dental profession,
226	b. Shall be a general dentist (the term	302	may be elected by the AGD to honorary

303	membership by a majority vote of the Board.	379	the rights and privileges of an active general
304		380	dentist member, except the right to vote or
305	2. An honorary member shall be entitled to all	381	hold office in the AGD or its constituents.
306	the rights and privileges of an active general	382	Associate members may serve and vote on
307	dentist member except the right to vote, hold	383	councils and committees at all levels of the
308	office in the AGD, or serve on the House of	384	organization.
309	Delegates. Honorary members may serve and	385	
310	vote on councils and committees at all levels	386	6. There shall be issued to each associate
311	of the organization.	387	member a certificate of membership in such
312		388	form as determined by the AGD. Upon
313	3. There shall be issued to each honorary	389	resignation or termination of membership, an
314	member a certificate of membership in such	390	individual shall forfeit the rights and privileges
315	form as determined by the AGD. Upon	391	associated with associate membership.
316	resignation or termination of membership, an	392	
317	individual shall forfeit the rights and privileges	393	E. Student Members
318	associated with honorary membership.	394	
319		395	1. The student members of this AGD shall be
320	4. In the event that an active general dentist	396	pre-doctoral students of a dental school
321	member is nominated for honorary	397	accredited by the Commission on Dental
322	membership, the active general dentist	398	Accreditation (CODA) in the United States the
323	membership rights and privileges will be	399	Commission on Dental Accreditation of
324	adhered to.	400	Canada (CDAC), or students residing outside
325		401	the US, Canada, or their territories and/or
326	D. Associate Members	402	provinces and attending dental school that
327		403	provides a dental degree recognized by the
328	1. The associate members of this AGD shall be	404	country of origin.
329	dentists practicing as specialists rather than	405	
330	general dentists in good standing with dues	406	2. All applications for membership shall meet the
331	and assessments having been paid.	407	guidelines established by the AGD and those
332		408	applicants who meet the eligibility
333	2. All applications for membership shall meet the	409	requirements shall be approved for student
334	guidelines established by the AGD and those	410	membership by AGD staff.
335	applicants who meet the following eligibility	411	
336	requirements shall be approved for associate	412	3. There shall be issued to each student member
337	membership by AGD staff.	413	a certificate of membership in such form as
338		414	determined by the AGD. Upon resignation or
339	3. In order to be eligible for associate	415	termination of membership, an individual shall
340	membership, a dentist must meet the	416	forfeit the rights and privileges associated
341	following qualifications:	417	with resident/student membership.
342		418	
343	a. Shall have graduated from a school of	419	4. Student members shall be eligible to serve on
344	dentistry accredited by the Commission	420	a council or committee.
345	on Dental Accreditation (CODA) or the	421	
346	Commission on Dental Accreditation of	422	F. Retired Members
347	Canada (CDAC), or have successfully	423	
348	completed a CODA or CDAC-accredited	424	1. An active general dentist member in good
349	specialty residency program, or hold a	425	standing who has been an active general
350	license to practice dentistry in any state	426	dentist member for ten (10) years or more, and
351	or territory in the United States or	427	is now a retired member of his or her
352	province or territory of Canada. Dentists	428	constituent AGD, if such exists, and no longer
353	in a country outside the United States or	429	earning income from the performance of
354	Canada are eligible for associate	430	service as a member of the faculty of a dental
355	membership if they meet the above-	431	school, as a dental administrator or
356	referenced educational requirement and	432	consultant, or as a practitioner of any activity
357	hold a license to practice dentistry in that	433	for which a license to practice dentistry or
358	country;	434	dental hygiene is required by the state, the
359		435	District of Columbia, the Commonwealth of
360	b. Shall be of high moral and professional	436	Puerto Rico, a dependency of the United
361	character and agree to abide by the	437	States, or Canada, may be classified as a
362	Principles of Ethics of the American	438	retired member, upon application to the
363	Dental Association.	439	executive director and upon proof of
364		440	qualification.
365	4. To maintain associate membership, a member	441	
366	shall:	442	2. To apply for retired membership status, the
367		443	active general dentist member shall submit an
368	a. Accumulate a minimum of seventy-five	444	affidavit attesting to his or her retirement to
369	(75) hours of continuing education credit	445	the AGD's executive director. AGD
370	every three (3) years.	446	Headquarters will send notification to the AGD
371		447	constituent of the application and the
372	b. Abide by the Principles of Ethics of the	448	constituent will have 30 days to provide input
373	American Dental Association and;	449	prior to AGD Headquarters' decision.
374		450	
375	c. Not have a license revoked or under	451	3. A retired member shall be entitled to vote,
376	suspension in any jurisdiction.	452	hold office in the AGD, serve in the House of
377		453	Delegates, or serve on a council or committee.
378	5. Associate members shall be entitled to all of	454	

455	4.	There shall be issued to each retired member a certificate of membership in such form as determined by the AGD. Upon resignation or termination of membership, an individual shall forfeit the rights and privileges associated with retired membership.	531	
456			532	
457			533	a. Accumulate a minimum of seventy-five (75) hours of continuing education credit every three (3) years.
458			534	b. Abide by the Principles of Ethics of the AGD
459			535	c. Not have a license revoked or under suspension in any jurisdiction.
460			536	
461			537	
462	5.	AGD Members are allowed to elect to stay in the same constituent they were in at the time of their retirement, as long as they meet the requirements of the retired membership category.	538	
463			539	
464			540	5. International members shall be entitled to all of the rights and privileges of an active general dentist member, except the right to vote or hold office in the AGD or its constituents. International members may serve and vote on councils and committees at all levels of the organization.
465			541	
466			542	
467			543	
468	G.	Affiliates	544	
469			545	
470	1.	The affiliate members of this AGD shall be individuals who are not eligible for membership in the AGD in any other category, but who are interested in the aims and objectives of the AGD, and who are in good standing with dues and assessments having been paid.	546	
471			547	
472			548	
473			549	6. There shall be issued to each international member a certificate of membership in such form as determined by the AGD. Upon resignation or termination of membership, an individual shall forfeit the rights and privileges associated with international membership.
474			550	
475			551	
476			552	
477			553	
478	2.	All applications for membership shall meet the guidelines established by the AGD and those applicants who meet the eligibility requirements shall be approved for affiliate membership by AGD staff.	554	
479			555	
480			556	
481			557	Section 2. Removal from One Jurisdiction to Another
482			558	A. A member who has changed the location of his or her practice from the jurisdiction of one constituent AGD to that of another constituent AGD may maintain active membership in the constituent AGD of which he or she is a member for one (1) full calendar year following that of his or her removal from the jurisdiction of such AGD.
483			559	
484	3.	There shall be issued to each affiliate member a certificate of membership in such form as determined by the AGD. Upon resignation or termination of membership, an individual shall forfeit the rights and privileges associated with affiliate membership.	560	
485			561	
486			562	
487			563	
488			564	
489			565	B. A dentist who retires from active practice and establishes residence in an area outside the jurisdiction of the constituent in which he or she holds membership shall be permitted to continue his or her membership in such constituent for the period of his or her retirement.
490			566	
491	4.	Affiliate members shall be entitled to all of the rights and privileges of an active general dentist member, except the right to vote or hold office in the AGD or its constituents. Affiliate members may only serve as advisors on councils and committees at all levels of the organization.	567	
492			568	
493			569	
494			570	
495			571	
496			572	CHAPTER II,
497			573	
498			574	Fellows/Masters
499	H.	International Members	575	
500			576	Section 1. Fellows
501	1.	The international members of this AGD shall be dentists practicing as general dentists or specialists in good standing with dues and assessments having been paid.	577	
502			578	A. Dentists who are active general dentist members, emeritus, retired, associate, or international members shall be eligible to receive the Fellowship award upon completion of the following requirements:
503			579	
504			580	
505			581	
506	2.	All applications for membership shall meet the guidelines established by the AGD and those applicants who meet the following eligibility requirements shall be approved for international membership by AGD staff.	582	
507			583	
508			584	1. The candidate must have completed a minimum of five hundred (500) hours of recognized continuing education credit acceptable to the Dental Education Council.
509			585	
510			586	
511			587	
512	3.	In order to be eligible for international membership, a dentist must meet the following qualifications:	588	
513			589	
514			590	2. The candidate must have taken and received a passing score on the FAGD Examination.
515			591	
516	a.	Shall reside and practice dentistry outside the US and Canada, their territories and/or provinces.	592	
517			593	
518			594	
519			595	
520	b.	Shall have completed the educational requirements needed to obtain a license to practice dentistry in his or her country of residence.	596	
521			597	
522			598	
523			599	
524			600	
525	c.	Shall hold a valid license to practice dentistry in his or her country of residence.	601	
526			602	
527			603	
528			604	
529	4.	To maintain international membership, a member shall:	605	
530			606	B. The candidate, whose application for Fellowship

607	has been approved, and fees (established by the	683	Masters, shall be determined by a majority vote in
608	Board) paid and forwarded to the Headquarters	684	the House of Delegates, in accordance with these
609	Office, must be present at convocation to receive	685	Bylaws.
610	the Fellowship, unless an exception is granted by	686	
611	the chairperson of the Dental Education Council.	687	B. Emeritus members:
612	Such exceptions must be in keeping with policy	688	An emeritus member shall be exempt from the
613	adopted by the Board.	689	payment of dues, except that he or she must pay a
614		690	fee established by the Board if he or she wishes to
615	C. The deadline for submission of the applications	691	subscribe to the publications of the AGD.
616	will be announced each year in an AGD	692	
617	publication. Each applicant will be notified of the	693	C. Honorary members and Honorary Fellows:
618	action taken at least sixty (60) days prior to the	694	Honorary members and Honorary Fellows shall be
619	convocation.	695	exempt from the payment of dues.
620		696	
621	Section 2. Masters	697	D. Associate members:
622		698	Dues for associate members shall be determined
623	A. Dentists who are active general dentist members,	699	by the House of Delegates.
624	emeritus, retired, associate, or international	700	
625	members shall be eligible to receive the Mastership	701	E. Student members:
626	award upon satisfying the following minimum	702	Dues for student members shall be determined by
627	requirements:	703	the House of Delegates.
628		704	
629	1. The candidate must have received the AGD	705	F. Retired members:
630	Fellowship award at a previous meeting.	706	Dues for retired members shall be determined by
631		707	the House of Delegates.
632	2. The candidate must have completed a	708	
633	minimum of six hundred (600) hours of	709	G. International members:
634	recognized continuing education credit since	710	Dues for international members shall be
635	the date specified as the candidate's official	711	determined by the House of Delegates.
636	FAGD application date, as determined by the	712	
637	Dental Education Council. These six hundred	713	Section 2. Active Members Elected After July 1:
638	(600) credits must meet the criteria for	714	The dues for members enrolled between July 1 and
639	acceptance by the Dental Education Council.	715	September 30 shall be fifty (50) percent of the regular
640		716	national dues.
641	3. The candidate must submit an application for	717	
642	the award acceptable to the Dental Education	718	Section 3. Active Members Elected After October 1
643	Council and during a time period specified by	719	of any year shall be applied to the next calendar year.
644	the Dental Education Council.	720	The individual's date of membership shall be based on
645		721	the date of receipt of the application.
646	B. The candidate, whose application for Mastership	722	
647	has been approved, and fees (established by the	723	Section 4. Affiliates:
648	Board) paid and forwarded to the Headquarters	724	Dues for affiliates shall be established at one half of
649	Office, must be present at convocation to receive	725	active member dues.
650	the Mastership, unless an exception is granted by	726	
651	the chairperson of the Dental Education Council.	727	Section 5. Loss of Membership and Reinstatement
652	Such exceptions must be in keeping with policy	728	
653	adopted by the Board.	729	A. For non-payment of dues:
654		730	1. A member whose current dues have not been
655	Section 3. Rights and Privileges	731	paid by March 31 of the current year shall
656		732	cease to be a member of the AGD;
657	A. While they remain members of the AGD, Fellows	733	
658	and Masters shall have the right to list their awards	734	2. The individual may secure reinstatement by
659	on professional announcements, in advertisements	735	paying the amount due prior to the end of the
660	or other promotional materials, and in curriculum	736	calendar year. If, by December 31 of any given
661	vitae, resumes and other such documents.	737	year, the amount due remains unpaid, the
662		738	individual may secure reinstatement as an
663	Upon resignation or termination of their AGD	739	active or associate member, or as a Fellow or
664	membership, except as noted below, Fellows and	740	Master for that given year by fully paying his
665	Masters forfeit all rights associated with their	741	or her dues. Once such a member is
666	award, including the right to list their awards on	742	reinstated, he or she may reclaim credit for
667	professional announcements, in advertisements,	743	any continuing education credits he or she
668	or in other promotional materials. They shall	744	obtained while an active member of the AGD.
669	continue to have the right to list the attainment of	745	
670	their awards in curriculum vitae, resumes and	746	B. For failure to fulfill the AGD's continuing education
671	other such historical documents.	747	requirements:
672		748	
673	CHAPTER III,	749	1. An active, associate, or international member
674		750	who fails to meet the AGD's continuing
675	Dues, Assessments, and Processing Fees	751	education requirements shall lose his or her
676		752	membership unless an appeal has been
677	Section 1. Membership Dues:	753	granted by the Membership Council in
678	Membership dues shall be payable on the first day of	754	accordance with the Board policy;
679	January of each year.	755	
680		756	2. The implementation of the AGD's continuing
681	A. Active members:	757	education requirements shall be in
682	Dues for active members, including Fellows and	758	accordance with policy established by the

759	House of Delegates;	835	further verification of disability may be
760		836	requested by this AGD.
761	3. Exemptions to this policy shall be in	837	
762	accordance with policy established by the	838	C. Leave of Absence
763	Board upon the recommendation of the	839	
764	Membership Council.	840	1. A member in good standing who has
765		841	temporarily left the practice of dentistry for
766	C. As a result of judicial procedure:	842	reasons including, but not limited to family
767		843	leave, family tragedy, or personal health
768	1. A constituent AGD may cause an individual to	844	problems, for at least six (6) months may be
769	lose his or her membership either temporarily	845	granted a leave of absence subject to approval
770	or permanently as provided in Chapter XIV,	846	by the Membership Council.
771	Section 1.A. The AGD's Constitution and	847	
772	Bylaws and Judicial Procedures Council may	848	2. Dues will be the same as that established by
773	cause an individual who is not affiliated with a	849	the House of Delegates for retired members
774	constituent AGD to lose his or her	850	and will pertain to the new calendar year, with
775	membership as provided in Chapter XIV,	851	dues to resume at the appropriate rate for the
776	Section 2;	852	following year unless the leave of absence is
777		853	extended at the request of the member and by
778	2. A member under suspension is automatically	854	approval of the Membership Council.
779	reinstated at the end of the suspension period	855	
780	as specified by the constituent AGD and/or the	856	3. Leave of absence status is limited to three (3)
781	Constitution and Bylaws and Judicial	857	consecutive years.
782	Procedures Council;	858	
783		859	4. Members who have lapsed membership in the
784	3. A member who is expelled from the	860	AGD may not take advantage of this provision
785	organization may not be reinstated until such	861	unless their dues have been fully paid for the
786	time as the expulsion is lifted by either the	862	year in which the need for a leave started.
787	involved constituent AGD or an appeal to the	863	
788	Constitution and Bylaws and Judicial	864	5. Consideration for granting leave of absence
789	Procedures Council.	865	will not be granted to any member whose
790		866	license is currently revoked or suspended.
791	D. Upon resignation or termination, an individual	867	
792	forfeits all rights associated with his/her AGD	868	CHAPTER V
793	membership, including any professional	869	
794	announcements, advertising, or promotion of	870	Constituent AGD's
795	Fellowship or Mastership to the public, excepting	871	
796	listing the attainment of that award on a curriculum	872	Section 1. Organization:
797	vitae, resume, or other such historical documents.	873	A constituent AGD may be organized and chartered, as
798		874	a separate legal entity, subject to the approval of the
799	CHAPTER IV	875	House of Delegates, providing that the petition for
800		876	constituent status be received by the executive director
801	Special Considerations	877	at least thirty (30) days prior to the annual meeting, and
802		878	that one (1) of the two (2) petition requirements is
803	Section 1. Special Considerations	879	fulfilled.
804	A. Recent Graduates:	880	
805	The House of Delegates shall determine a special	881	A. Upon petition of thirty-five (35) active members of
806	rate or series of rates for those who have recently	882	the AGD located within the geographical
807	completed their formal dental school training and	883	boundaries of a particular state, any province or
808	grant such special rate(s) for the number of years	884	group of provinces in Canada designated by these
809	determined by the House of Delegates following	885	Bylaws for constituent status, any territorial
810	graduation.	886	jurisdiction of the United States, or any branch of
811		887	the federal dental services.
812	B. Total Disability:	888	
813	A member of the AGD who is totally disabled and	889	B. Upon a petition signed by a number of active
814	who is unable to engage in the duties of the dental	890	members representing ten (10) percent of the
815	profession and who is a member in good standing	891	eligible dentists (as determined in accordance with
816	at the time total disability was incurred shall be	892	the provisions of Chapter 1, Section 1.A.5. and
817	exempt from the payment of dues, except that he	893	Section 5 of Chapter V of these Bylaws) within the
818	or she must pay a fee established by the Board if	894	jurisdiction of a particular state, any province or
819	he or she wishes to subscribe to the print	895	group of provinces in Canada designated in these
820	publications of the AGD, and shall be in good	896	Bylaws for constituent status, any territorial
821	standing during the period of total disability.	897	jurisdiction of the United States, or branch of the
822		898	Federal Services. Under no circumstance may a
823	1. A totally disabled member may apply for dues	899	constituent be formed with fewer than twenty-five
824	waiver by:	900	(25) active members.
825		901	
826	a. Submitting to the AGD Headquarters a	902	Section 2. Name:
827	signed physician's statement, attesting	903	A constituent AGD shall take its name from the state,
828	total disability; and	904	province or group of provinces, territory, or federal
829		905	dental service within which it is chartered and shall be
830	b. A dues waiver application through the	906	designated as the (name of the state, etc.) Academy of
831	Membership Council attesting to his or	907	General Dentistry.
832	her total disability.	908	
833		909	Section 3. Constitution and Bylaws:
834	2. During the period of exemption from dues,	910	Each constituent AGD shall adopt and maintain a

911 Constitution and Bylaws which shall not be in conflict
912 with, nor limit, the Constitution and Bylaws of this AGD,
913 and shall maintain a current copy on file with the
914 executive director of this AGD.
915
916 **Section 4. Procedures for Determining Constituent**
917 **Membership:**
918 The membership of a constituent AGD shall be
919 determined as of October 1 of each year. If a
920 constituent has fewer than twenty-five (25) active,
921 emeriti, and/or retired members as of the time the
922 delegate count is made on October 1, the constituent
923 shall be advised in writing that it will not be entitled to a
924 delegate if it has its charter revoked. If the membership
925 of the constituent is less than twenty-five (25) for two
926 (2) consecutive years, the constituent shall then fall into
927 inactive status for that year and not be entitled to have
928 a delegate in the next House of Delegates. If a
929 constituent achieves twenty-five (25) active, emeriti,
930 and/or retired members as of the next October 1, it shall
931 be reinstated as an active constituent with the right to
932 be represented in the next House.
933
934 **Section 5. Membership Requirements: All general**
935 **dentist, associate, and retired members of the AGD**
936 **must hold current membership in both the AGD and the**
937 **appropriate constituent AGD.**
938
939 **CHAPTER VI**
940
941 **Component AGD's**
942
943 **Section 1. Name:**
944 A component AGD shall take its name, as designated by
945 the constituent AGD, from the section of the state,
946 province, or geographical area from which it draws its
947 members.
948
949 **Section 2. Organization:**
950 A component AGD may be organized, as a separate
951 legal entity, upon petition of twenty (20) percent or
952 twenty-five (25) active members within the recognized
953 geographical boundaries of a constituent AGD subject
954 to the approval of the constituent provided such
955 component shall not interfere with the geographical
956 boundaries previously established by the constituent
957 for another component.
958
959 **Section 3. Constitution and Bylaws:**
960 Each component AGD shall adopt and maintain a
961 Constitution and Bylaws which shall not be in conflict
962 with, nor limit, the Constitution and Bylaws of the AGD,
963 and shall maintain a current copy on file with both the
964 constituent AGD and the AGD executive director.
965
966 **Section 4. Membership Requirements:**
967 All general dentist members of the component must
968 also hold membership in both the AGD and the
969 appropriate constituent AGD. If a component allows
970 non-AGD members to participate, those participants are
971 to pay fees directly to the component but are not
972 eligible to hold office or receive AGD benefits.
973
974 **Section 5. Student/Dental School AGD's**
975 **1. Name:**
976 A student or dental school AGD shall take its
977 name, as designated by the constituent AGD,
978 from the dental school from which it draws its
979 members.
980
981 **2. Organization:**
982 A student or dental school AGD may be
983 organized, as a separate legal entity, upon
984 petition of twenty (20) percent or twenty-five
985 (25) student members within the dental school
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3. **Constitution and Bylaws:**
Each student or dental school AGD shall
adopt and maintain a Constitution and Bylaws
which shall not be in conflict with, nor limit,
the Constitution and Bylaws of the AGD, and
shall maintain a current copy on file with both
the constituent AGD and the AGD executive
director. Furthermore, each student or dental
school AGD shall sign and adhere to a
constituent affiliation agreement with AGD or
of the constituent of which it was located.

4. **Membership Requirements:**
All student members of the student or dental
school AGD must also hold membership in
both the AGD and the appropriate constituent
AGD.

CHAPTER VII

Regions

Section 1. Organization:
The constituent AGD's shall be organized into nineteen
(19) regions.

Section 2. Purpose:
The purpose of establishing regions shall be to provide
for representation of the members of the constituent
AGD's on the Board.

Section 3. Name:
The region(s) that comprise the Canadian provinces
and territories, detailed herein, may collectively use the
name "Canadian AGD" as an identifying affiliation of the
AGD.

Section 4. Composition:
The regions shall be numbered and composed as
follows:

Region Constituents:

- 1) Connecticut, Maine, Massachusetts, New
Hampshire, Rhode Island, Vermont
- 2) New York
- 3) Pennsylvania
- 4) New Jersey
- 5) Maryland, District of Columbia, Delaware,
Virginia
- 6) Kentucky, Missouri, Tennessee, and West
Virginia
- 7) Indiana and Ohio
- 8) Illinois
- 9) Michigan and Wisconsin
- 10) Iowa, Minnesota, Nebraska, North Dakota, and
South Dakota
- 11) Alaska, Idaho, Montana, Oregon, and
Washington
- 12) Mississippi, Kansas, Louisiana, Arkansas, and
Oklahoma
- 13) California
- 14) Arizona, Colorado, Hawaii, Nevada, New

1063 Mexico, Utah, and Wyoming
 1064
 1065 15-16) Eastern Canada: Quebec, and the Atlantic
 1066 Provinces. The Atlantic Provinces shall
 1067 consist of members in the provinces of Nova
 1068 Scotia, Prince Edward Island, New Brunswick,
 1069 Labrador, and Newfoundland
 1070
 1071 Central Canada: Ontario
 1072
 1073 Western Canada: Manitoba, Saskatchewan,
 1074 Alberta, British Columbia, Yukon, Nunavit and
 1075 Northwest Territories
 1076
 1077 17) Federal Services: U.S. Air Force Dental Corps,
 1078 U.S. Army Dental Corps, U.S. Navy Dental
 1079 Corps, Public Health Service, and Veterans
 1080 Administration. Members of the Canadian
 1081 Forces dental services are eligible to join the
 1082 U.S. branch constituent of their choice as
 1083 regular members.”
 1084
 1085 18) Texas
 1086
 1087 19) Alabama, Georgia, North Carolina, South
 1088 Carolina
 1089
 1090 20) Florida, and Puerto Rico
 1091
 1092 Section 5. Rules of Procedure:
 1093 Each region shall be responsible for developing rules of
 1094 procedure in order to accomplish the following three (3)
 1095 purposes:
 1096
 1097 A. To encourage an interchange of ideas within the
 1098 region on the reports and resolutions to be
 1099 considered by the AGD’s House of Delegates;
 1100
 1101 B. To develop positions on vital issues of concern to
 1102 general dentists within the region;
 1103
 1104 C. To conduct the necessary business of the region,
 1105 including selection of a AGD trustee, and such
 1106 other officers as the region may deem appropriate.
 1107
 1108 Section 6. Regional caucuses:
 1109 Each region shall schedule at least one (1) meeting of
 1110 its delegates during the annual meeting for the purpose
 1111 of discussing the business to be considered by the
 1112 House of Delegates and such other matters as it may
 1113 deem necessary.
 1114
 1115 CHAPTER VIII
 1116
 1117 House of Delegates
 1118
 1119 Section 1. Composition:
 1120 The House of Delegates shall consist of two hundred
 1121 (200) delegates, based on the number of active, retired,
 1122 and emeriti members within each constituent AGD
 1123 along with two (2) AGD Student Members at the time of
 1124 the HOD. Each constituent AGD, shall be entitled to
 1125 send at least one (1) voting delegate to the annual
 1126 meeting of the House of Delegates. Those constituents
 1127 which organize after an annual meeting will be
 1128 authorized to seat delegates in proportion to their
 1129 number of active, retired, and emeriti members
 1130 provided that such constituent AGD’s shall be approved
 1131 by the House of Delegates as its first item of business.
 1132
 1133 The two (2) AGD Student Members at the time of the
 1134 HOD shall serve in that year’s House of Delegates, with
 1135 all rights and privileges of any other Delegate, and it
 1136 shall also submit the names of two (2) AGD Student
 1137 Members at the time of the HOD who shall serve in that
 1138 year’s House of Delegates as Alternates, with all rights

1139 and privileges of any other Alternate Delegate.
 1140
 1141 Constituents organized after October 1 may receive
 1142 approval by the House of Delegates but may not have
 1143 delegates to the House of Delegates. The system of
 1144 least proportionate error as adopted by the AGD’s
 1145 Board in 1974 shall be used to calculate the number of
 1146 delegates allocated annually to each constituent AGD.
 1147 For the purpose of the delegate count, all members
 1148 shall be considered as belonging to the constituent
 1149 through which their dues for that year were paid
 1150 regardless of any subsequent relocation into the
 1151 jurisdiction of another constituent.
 1152
 1153 Section 2. Certification of Delegates:
 1154 Each constituent may select from among its active,
 1155 emeriti, and retired members in good standing the same
 1156 number of alternate delegates as delegates and shall
 1157 designate the alternate delegate who shall replace an
 1158 absent delegate. The number of delegates for each
 1159 constituent shall be determined by the number of
 1160 active, emeriti, and retired paid-up members in good
 1161 standing as of October 1 of the calendar year prior to
 1162 the date of the annual meeting. Individuals serving on
 1163 the AGD Board may not serve as delegates but may
 1164 serve as alternates with the right to be elevated to
 1165 delegate status only if there are no other individuals
 1166 from the constituent available and subject to the
 1167 approval of the Credentials and Elections Committee
 1168 during the annual meeting.
 1169
 1170 Section 3. Powers:
 1171 The House of Delegates shall have the following
 1172 powers:
 1173
 1174 A. Be the legislative body of the AGD;
 1175
 1176 B. Amend the Constitution and Bylaws of the AGD as
 1177 prescribed in Article X of the Constitution and
 1178 Chapter XIX of the Bylaws;
 1179
 1180 C. Determine the policies which shall govern the AGD
 1181 in all its activities except those which are
 1182 specifically delegated in these Bylaws to the Board
 1183 or other agencies of the AGD;
 1184
 1185 D. Elect the officers;
 1186
 1187 E. Have the power to remove from office any elected
 1188 officer upon the recommendation of the Board. A
 1189 majority vote of the Board present and voting and a
 1190 two-thirds (2/3) vote of the delegates of the House
 1191 present and voting is necessary to remove an
 1192 officer;
 1193
 1194 F. Have the power to establish the dues and any
 1195 special assessments, processing, or initiation fees
 1196 or both for members of this AGD, provided that the
 1197 members shall have been notified of the proposed
 1198 dues adjustment at least thirty (30) days but not
 1199 more than one hundred eighty (180) days prior to
 1200 the annual meeting of the House of Delegates.
 1201
 1202 Section 4. Sessions:
 1203 The House of Delegates shall meet annually. In cases
 1204 of extreme emergency, which shall be decided by
 1205 two-thirds (2/3) vote of the Board, the annual meeting of
 1206 the House of Delegates may be rescheduled to a
 1207 definite time, provided that written notice of such
 1208 postponement is sent to all members of the AGD
 1209 immediately following the action.
 1210
 1211 Section 5. Official Call:
 1212 The secretary of the AGD shall ensure that an official
 1213 publication of the AGD shall publish an official notice of
 1214 the time and place of each annual meeting. The

1215 secretary shall send to each member of the House of
1216 Delegates an official notice of the time and place of the
1217 annual meeting at least sixty (60) days before the
1218 opening of such session.
1219
1220 **Section 6. Quorum:**
1221 A simple majority of the duly elected and certified
1222 delegates or their alternates, representing a simple
1223 majority of the regions, to the House shall be present to
1224 constitute a quorum for the transaction of business.
1225
1226 **Section 7. Officers of the House of Delegates**
1227
1228 **A. Speaker of the House of Delegates:**
1229 In the absence of the speaker, the president shall
1230 serve as speaker of the House of Delegates;
1231
1232 **B. Secretary:**
1233 The secretary of the AGD shall be secretary of the
1234 House of Delegates. In the absence of the
1235 secretary, the president shall appoint a secretary
1236 pro tem of the House of Delegates.
1237
1238 **Section 8. Rules of Order**
1239
1240 **A. Code of Parliamentary Procedure:**
1241 The rules contained in the current edition of the
1242 *American Institute of Parliamentarians Standard*
1243 *Code of Parliamentary Procedure* shall govern the
1244 deliberations of the AGD in all cases in which they
1245 do not conflict with standing rules or with the
1246 Constitution and Bylaws.
1247
1248 **B. Rules of Procedure:**
1249 The House of Delegates shall adopt rules of
1250 procedure concerning the conduct of all House
1251 sessions, specifying the methods by which new
1252 business may be introduced (except as provided in
1253 these Bylaws), the manner in which testimony will
1254 be permitted in reference committee hearings, and
1255 who may have the privilege of the floor during
1256 deliberations of the House. These rules of
1257 procedure may be changed only by a simple
1258 majority vote of the House. Resolutions
1259 concerning changes in these rules of procedure
1260 shall, at the earliest opportunity and before any
1261 resolutions are introduced or acted upon, be
1262 considered by the House.
1263
1264 **C. Introduction of New Business:**
1265 No new business shall be introduced into the
1266 House of Delegates after the close of the first
1267 meeting of a session except by unanimous
1268 consent. Approval of such new business shall
1269 require a two-thirds (2/3) vote of those delegates
1270 present and voting. Reference Committee
1271 recommendations shall not be deemed new
1272 business.
1273
1274 **D. Voting in the House:**
1275 Each delegate of the House shall have one (1) vote.
1276 The presiding chairperson shall have no vote.
1277
1278 **E. Announcement of Elections for Regional Director**
1279 **and Trustee:**
1280 Regional directors shall have the responsibility for
1281 advising the speaker of the House of any election
1282 for regional director or trustee held within the
1283 region during the past four (4) months. Results of
1284 the election shall be announced by the speaker of
1285 the House.
1286
1287 **Section 9. Credentials and Elections Committee**
1288
1289 **A. Personnel:**
1290 Members of the committee shall be appointed by
1291 the President-Elect and confirmed by the Board.
1292
1293 **B. The Credentials and Elections Committee shall**
1294 **prepare the roll of delegates for the House of**
1295 **Delegates. The committee shall have the right to**
1296 **require evidence of a delegate's eligibility from**
1297 **both the constituent and the Headquarters Office.**
1298 **The committee shall also serve as tellers for**
1299 **elections in the House of Delegates.**
1300
1301 **CHAPTER IX**
1302
1303 **Elective Officers**
1304
1305 **Section 1: Officers**
1306 The officers of the AGD shall be a president, a
1307 president-elect, a vice president, a secretary, a
1308 treasurer, a speaker of the House of Delegates, and an
1309 editor. The powers, duties, terms of office, and method
1310 of election of the officers shall be set forth in these
1311 Bylaws.
1312
1313 **A. Eligibility:**
1314 Only an active, emeritus, or retired member in good
1315 standing of this AGD shall be eligible to serve as
1316 the elective officer. A candidate may only run for
1317 one office per election.
1318
1319 **B. Nominations:**
1320
1321 **1. All AGD officer positions open for candidacy**
1322 **should be announced in *AGD Impact* one**
1323 **hundred twenty (120) days prior to the annual**
1324 **meeting.**
1325
1326 **2. Any member who wishes to be a candidate for**
1327 **AGD office must present a hard copy or**
1328 **electronic petition of twenty-five (25) members**
1329 **in good standing to the AGD secretary no later**
1330 **than sixty (60) days prior to the annual**
1331 **meeting.**
1332
1333 **3. Each candidate in a contested election may**
1334 **have an AGD member make on his or her**
1335 **behalf a speech of no longer than two (2)**
1336 **minutes.**
1337
1338 **4. An AGD officer must declare for a new office**
1339 **at least thirty (30) days before Board Meeting**
1340 **III, and resign his or her current office**
1341 **effective at the close of the annual meeting,**
1342 **pursuant Chapter IX, Section 1, paragraph D.**
1343 **Once an AGD officer declares for a new office,**
1344 **said resignation is irrevocable.**
1345
1346 **C. Voting:**
1347 Election of officers shall be by ballot supervised by
1348 the Credentials and Elections Committee. The
1349 candidate receiving the majority of votes shall be
1350 declared elected. In the absence of a majority, a
1351 second ballot shall be held between the two (2)
1352 candidates receiving the highest number of votes
1353 on the first ballot.
1354
1355 If one (1) candidate fails to receive a majority of the
1356 votes on the first ballot, then the candidate with the
1357 least number of votes shall be eliminated. If two (2)
1358 of the three (3) individuals are tied for the least
1359 number of votes, then another ballot of those two
1360 (2) candidates shall occur. The candidate with the
1361 least number of votes will be eliminated. This
1362 process would continue until one candidate has a
1363 majority of the vote cast. A final ballot would then
1364 be between the two (2) remaining candidates.
1365
1366 Four (4) or more candidates: If one (1) candidate

1367 failed to receive a majority of the votes on the first
1368 ballot, then the candidate who finished last in the
1369 balloting would be eliminated. This process would
1370 continue until either one candidate has a majority
1371 of vote cast or until the field has been limited to
1372 three (3), at which time the rule for "Three (3)
1373 Candidates" applies.

1374

1375 **D. Terms of Office:**

1376

1377 1. For the purpose of determining terms of
1378 office, a year shall be defined as the period of
1379 time from one (1) annual meeting to the next.
1380

1381 2. The president, president-elect, and vice
1382 president shall serve for the term of one (1)
1383 year. The editor shall serve for a three-year
1384 term, and the secretary, treasurer, and
1385 speaker of the House of Delegates shall each
1386 serve for two-year terms, with the treasurer
1387 elected during the even-numbered years, and
1388 the secretary and the speaker of the House of
1389 Delegates elected during the odd-numbered
1390 years, starting with the 1975 annual meeting of
1391 the House. No officer shall hold more than
1392 one (1) AGD office at the same time. No
1393 officer may serve as secretary or treasurer for
1394 more than two (2) terms of two (2) years each.
1395 No officer may serve as Speaker of the House
1396 of Delegates for more than three (3) terms of
1397 two (2) years each. No officer may serve as
1398 editor for more than three (3) terms of three (3)
1399 years each.

1400

1401 **E. Vacancies:**

1402 In the event of a vacancy in the office of vice
1403 president, secretary, treasurer, speaker of the
1404 House, or editor, the president shall appoint a
1405 successor to serve in the office until the next
1406 annual meeting of the House. The appointment
1407 requires approval of a majority of the AGD's Board.
1408 In the event of a vacancy caused by an existing
1409 AGD officer declaring for a second office an
1410 election shall be held for the uncompleted term.
1411 This election shall be held at the annual meeting of
1412 the House whose closure would create the
1413 vacancy.

1414

1415 **Section 2. Duties**

1416

1417 **A. It shall be the duty of the president:**

1418

1419 1. To serve as an official representative of this
1420 AGD in its contracts with governmental, civic,
1421 business, and professional organizations for
1422 the purpose of advancing the objectives and
1423 policies of this AGD;

1424

1425 2. To serve as a consultant on all councils and
1426 committees without the right to vote;

1427

1428 3. To serve as ex officio and as chairperson of
1429 the Board and Executive Committee and to
1430 preside at these meetings;

1431

1432 4. To have the authority to fill any vacancy on an
1433 AGD council or committee which becomes
1434 known while the president is in office. Council
1435 and committee appointments, that are listed in
1436 Chapter XIII, Sections 2 and 3 of these Bylaws,
1437 are subject to approval by the Board. The
1438 Board may reject specific appointments made
1439 by the president until such time as the
1440 president provides the Board with a suitable
1441 selection.

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a. To have the authority to appoint
individuals to committees, task forces,
work groups and other AGD agencies that
are not listed in Chapter XIII, Sections 2
and 3 of these Bylaws, without ratification
by the Board. Such appointments shall
expire at the conclusion of the
President's tenure, unless otherwise
specified in the agency's charge as
determined by the Board.

b. The House of Delegates or Board may
specify criteria which the president must
use in naming ad hoc committees.

5. To serve as the speaker of the House, in the
event of the absence of the elected speaker of
the House.

6. After consultation and agreement with the
Speaker of the House of Delegates, to appoint a
parliamentarian, if desired, to serve at the
House of Delegates.

7. To have the authority, along with the treasurer
and/or executive director, to countersign any
AGD check in accordance with policy
established by the Board.

8. To appoint, subject to the final approval of the
Board, members to serve on the AGD councils and
committees that are listed in Chapter XIII, Sections 2
and 3 of these Bylaws, subject to the following
stipulations:

a. To have the authority with regard to AGD
councils to appoint only to those positions
which have an expiration date at the annual
meeting at which the president assumes that
office.

b. Council and committee appointments, that are
listed in Chapter XIII, Sections 2 and 3 of these
Bylaws, are subject to approval by the Board.
The Board may reject specific appointments
made by the president-elect until such time as
the president-elect provides the Board with a
suitable selection.

B. It shall be the duty of the president-elect:

1. To cooperate with the president at all times and
familiarize himself or herself with the duties of
that office;

2. To serve as a consultant to all other councils
and committees without the right to vote;

3. To serve as a member of the Board and the
Executive Committee;

4. Immediately to assume the office of president,
complete the term, and serve as president for
the ensuing year in the event of a vacancy in
the office of president;

5. To succeed to the office of president at the
conclusion of the annual meeting of the House
of Delegates;

6. To attend all important functions of the AGD;

7. To preside at meetings of the AGD in the
temporary absence of the president;

8. To begin his or her term of office at the

- 1519 conclusion of the annual meeting following his
1520 or her term as vice president.
1521
1522 C. It shall be the duty of the vice president:
1523
1524 1. To be a consultant to all councils and
1525 committees without the right to vote;
1526
1527 2. To succeed to the office of president-elect upon
1528 expiration of the president-elect's term of office
1529 or in the event that the office should become
1530 vacant for any reason;
1531
1532 3. To serve as a member of the Board and the
1533 Executive Committee;
1534
1535 4. To serve as presiding officer in the absence of
1536 both the president and the president-elect.
1537
1538 D. It shall be the duty of the secretary, with the
1539 assistance of the executive director:
1540
1541 1. To serve as a member of the Board and the
1542 Executive Committee, and to assume the
1543 responsibility for seeing that all minutes of the
1544 Executive Committee, Board, and House of
1545 Delegates are accurate;
1546
1547 2. To be the custodian of all records and
1548 properties pertaining to his or her office;
1549
1550 3. To notify all council and committee members of
1551 their appointments and furnish necessary
1552 copies of resolutions, etc., referred to such
1553 councils;
1554
1555 4. To countersign all citations, certificates, and
1556 testimonials;
1557
1558 5. To certify, together with the president, all
1559 official acts of the AGD;
1560
1561 6. To conduct all correspondence;
1562
1563 7. To notify the secretaries of the constituent
1564 AGD's of the election of new members from
1565 their constituents;
1566
1567 8. To furnish lists of all delinquent members,
1568 those dropped for non-payment of dues, those
1569 persons resigning from the AGD (with the dates
1570 of resignations), and all deceased members;
1571
1572 9. To notify the secretary of each constituent of all
1573 transfers of membership to or from that
1574 constituent.
1575
1576 E. It shall be the duty of the treasurer, with the
1577 assistance of the executive director:
1578
1579 1. To keep adequate and proper accounts of the
1580 properties and funds of the AGD;
1581
1582 2. To cause to be deposited all monies and other
1583 valuables in the name of and to the credit of
1584 the AGD in such depositories as may be
1585 designated by the Board;
1586
1587 3. To disburse the funds of the AGD as may be
1588 ordered by the Board;
1589
1590 4. To have the authority, along with the executive
1591 director and president, in accordance with
1592 policy established by the Board, to sign AGD
1593 checks;
1594
- 1595 5. To render to the Board an accounting of all his
1596 or her transactions as treasurer and of the
1597 financial conditions of the AGD;
1598
1599 6. To serve as a member of the Board and the
1600 Executive Committee;
1601
1602 7. To have such other powers and perform such
1603 other duties as may be prescribed by the
1604 Board and these Bylaws;
1605
1606 8. To serve as a member to the Budget and
1607 Finance Committee.
1608
1609 9. To serve as a consultant to the Audit
1610 Committee.
1611
1612 F. It shall be the duty of the speaker of the House of
1613 Delegates:
1614
1615 1. To preside at all meetings of the House of
1616 Delegates;
1617
1618 2. To serve as a member of the Board and the
1619 Executive Committee with all privileges
1620 including the right to vote.
1621
1622 G. It shall be the duty of the editor:
1623
1624 1. To serve as editor-in-chief of the official
1625 publications of the AGD;
1626
1627 2. To exercise editorial control subject only to
1628 policies established by the Board or House of
1629 Delegates and using these Bylaws;
1630
1631 3. To serve as a member of the Board and the
1632 Executive Committee with all privileges
1633 including the right to vote;
1634
1635 4. To appoint, subject to approval by the
1636 Communications Council, an associate editor
1637 who must reside outside of the region of the
1638 editor, be appointed for the same term as the
1639 editor, and have the following duties:
1640
1641 1) Provide technical assistance to *AGD*
1642 *Impact* and *General Dentistry*, as
1643 requested by the editor.
1644
1645 2) Attend the Editors' Workshop to work
1646 with constituent editors.
1647
1648 3) Write editorials as assigned by the editor.
1649
1650 4) Review manuscripts for publication, as
1651 assigned.
1652
1653 5) Attend the Communications Council
1654 meetings.
1655
1656 6) Assume such duties as assigned by the
1657 editor.
1658
1659 CHAPTER X
1660
1661 Regional Directors
1662
1663 Section 1. Composition
1664 Each region will have a regional director, who is an
1665 active, emeritus or retired member, with the exception
1666 of Region 15-16 which will have two (2) regional
1667 directors. The duties of the Regional Director shall be
1668 those as determined by the Regional Directors and as
1669 further ratified by the Board.
1670

1671 **Section 2. Term of office**
1672 The term of office of the regional director shall be for
1673 three (3) years. Regional directors shall be limited to
1674 two (2) terms of three (3) years each. Fulfilling any
1675 unexpired term shall be deemed a term of three (3)
1676 years unless the period served is one year or less of an
1677 unexpired term. For the purposes of this Bylaws
1678 provision, a year is considered a governance year,
1679 which ends upon conclusion of the annual session of
1680 the House of Delegates. When a regional director
1681 serves one year or less of an unexpired term, that
1682 regional director shall be allowed to serve a maximum
1683 service of seven (7) years. Notwithstanding the
1684 forgoing, a partial term completed prior to July 21, 2008
1685 shall not be counted as a full term.

1686 **Section 3. Election**
1687 The regional director shall be elected in accordance
1688 with rules of procedure established by the region.
1689 However, the rules of procedure must specify one of the
1690 following procedures for electing the regional director:
1691

1692
1693 **A. By a majority vote of the individuals present and**
1694 **voting at a meeting held in the region and**
1695 **announced by the regional director at least thirty**
1696 **(30) days in advance. The individuals entitled to**
1697 **vote at such a meeting would include any duly**
1698 **elected delegate from a constituent in the region or**
1699 **his or her alternate delegate, in addition to each**
1700 **constituent AGD president or his or her designated**
1701 **alternate. If a constituent president is already a**
1702 **delegate, he or she may appoint another officer**
1703 **from his or her constituent so that his or her**
1704 **constituent will not be deprived of a vote;**
1705

1706 **B. By a majority vote of the delegates or their**
1707 **alternates present and voting at a regional caucus.**
1708 **If the regional caucus is not held in conjunction**
1709 **with the annual meeting, the time and location**
1710 **must be announced by the regional director to all**
1711 **eligible delegates at least thirty (30) days in**
1712 **advance;**
1713

1714 **C. By a postcard ballot of all active and emeriti**
1715 **members within the region. A candidate's name**
1716 **may be placed on the postcard ballot if he or she is**
1717 **nominated in any of the following ways:**
1718

- 1719 **1. By a majority vote of the nominating**
1720 **committee which shall consist of the president**
1721 **from each constituent AGD in the region or his**
1722 **or her designated alternate;**
1723
- 1724 **2. By a petition signed by at least twenty-five (25)**
1725 **active or emeriti members practicing in the**
1726 **region.**
1727

1728 A plurality of the votes will considered sufficient to
1729 elect on a postcard ballot. However, no constituent
1730 may have on the ballot more than one candidate. If
1731 more than one candidate is presented from a
1732 particular constituent, that constituent shall hold a
1733 primary election to determine which candidate will
1734 be placed on the regional ballot.
1735

1736 **D. In the event that the region consists of only one**
1737 **constituent, the regional director may be elected by**
1738 **a simple majority vote of those serving on the**
1739 **constituent's Board of Directors. Such a meeting**
1740 **can be held no more than one hundred twenty (120)**
1741 **days in advance of the annual meeting in which the**
1742 **regional director will take office and must be**
1743 **announced to the members of the Board at least**
1744 **thirty (30) days prior to the meeting.**
1745

1746 **Section 4. Removal from Office**

1747
1748 **A. Initiation of Removal Proceedings**
1749 Any constituent AGD from the region may initiate
1750 proceedings to remove a regional director from
1751 office. A constituent AGD may do so through a
1752 two-thirds (2/3) vote of its Board in a letter to the
1753 trustee signed by either the president or secretary
1754 of the constituent AGD with a copy to the AGD
1755 secretary and a copy to the regional director.
1756

1757 **B. Removal Proceedings**
1758 A regional director may be removed from office by
1759 a two-thirds (2/3) vote of the delegates at any
1760 regional caucus meeting providing that thirty (30)
1761 days notice is given to each delegate and the
1762 regional director and that intention to remove the
1763 regional director is made known to the delegates
1764 and the regional director at the time of the meeting
1765 announcement and that a substitute must be
1766 appointed to preside at such a meeting by the
1767 delegates present. The only exception to this
1768 provision pertains to those regions with five or
1769 fewer delegates. Those regions with five (5) or
1770 fewer delegates may remove a regional director
1771 from office by a two-thirds (2/3) vote of all
1772 individuals serving as constituent presidents,
1773 presidents-elect, vice presidents, secretaries and
1774 treasurers of the constituent Academies that
1775 compose the region. No individual shall have more
1776 than one vote even though that individual may hold
1777 more than one office. Such vote may be taken by a
1778 mail ballot provided that intention to conduct such
1779 a poll has been made known to the constituent
1780 officers and the regional director at least thirty (30)
1781 days prior to the mailing of the ballot. If a mail
1782 ballot is used, then such mail ballot shall be
1783 supervised by the AGD secretary.
1784

1785 CHAPTER XI

1786 Appointive Officers

1787 Section 1. Executive Director

1788 The executive director shall be employed by an
1789 affirmative vote of fourteen (14) of the twenty-seven (27)
1790 voting members of the Board.
1791

1792 Section 2. It shall be the duty of the executive director:

- 1793 **A. To perform, under the direction of the Board, such**
1794 **duties as the title of the office ordinarily connotes;**
1795
- 1796 **B. To perform such duties as may be assigned to him**
1797 **or her by the Board;**
1798
- 1799 **C. To oversee the implementation of the AGD's**
1800 **policies and programs under the guidance of the**
1801 **Board;**
1802
- 1803 **D. To supervise all employees and agents of the AGD;**
1804
- 1805 **E. To have such other powers and duties as may be**
1806 **prescribed to the Board and these Bylaws;**
1807
- 1808 **F. To serve as a consultant to the Board, the**
1809 **Executive Committee, and all other councils**
1810 **without the right to vote;**
1811
- 1812 **G. To cause to be bonded by a blanket policy all**
1813 **persons handling AGD funds;**
1814
- 1815 **H. To make an annual report to the Board and House**
1816 **of Delegates.**
1817

1818 CHAPTER XII

1819 Board

1820
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1822

1823
1824 **Section 1. Powers:**
1825 **Between meetings of the House of Delegates, the**
1826 **control, management, and administration of this AGD**
1827 **shall be vested in a Board, subject to laws of the State**
1828 **of Illinois, Articles of Incorporation of the AGD,**
1829 **Constitution and Bylaws, and the mandates of the**
1830 **House of Delegates.**

1831
1832 **Section 2. Composition:**
1833
1834 **A. The Board shall consist of twenty-seven (27) active**
1835 **members, including nineteen (19) Trustees (all of**
1836 **whom must continually practice in the region), the**
1837 **seven (7) elected officers (president,**
1838 **president-elect, vice president, secretary,**
1839 **treasurer, speaker of the House of Delegates, and**
1840 **editor) and the immediate past president. The**
1841 **presiding officer shall exercise his or her vote only**
1842 **(optionally) in the case of a tie.**

1843
1844 **B. The president shall serve as the chairperson of the**
1845 **Board and shall preside at its meetings.**

1846
1847 **Section 3. Meetings of the Board:**
1848 **The Board shall meet in person at least three (3) times a**
1849 **year. Between such meetings, additional meetings may**
1850 **be held through the use of a conference telephone or**
1851 **other communications equipment by means of which all**
1852 **persons participating in the meeting can communicate.**
1853 **The Board may, by a majority of the entire Board,**
1854 **cancel any meeting of the Board.**

1855
1856 **A majority of the Board shall constitute a quorum. The**
1857 **president, with the approval of the Executive**
1858 **Committee, shall designate the time and place for all**
1859 **meetings of the Board. Notice of the meeting shall then**
1860 **be mailed or transmitted by electronic means to all**
1861 **members of the Board at least fifteen (15) days prior to**
1862 **the meeting. In an emergency, fourteen (14) affirmative**
1863 **votes of the Board may waive the fifteen-day notice**
1864 **normally required.**

1865
1866 **The Board may conduct business by e-mail, mail, or fax**
1867 **ballot with that business being reported at the next**
1868 **Board meeting. Passage of resolutions by e-mail, mail,**
1869 **or fax ballots requires a unanimous vote of all twenty-**
1870 **seven (27) members of the Board.**

1871
1872 **Section 4. Compensation:**
1873 **The members of the Board of the AGD shall not receive**
1874 **any compensation for their services, except for the**
1875 **president, president-elect, vice president, editor,**
1876 **treasurer, secretary, and speaker who shall receive a**
1877 **yearly honorarium (the amount of the honorarium shall**
1878 **be determined by the House of Delegates based on a**
1879 **recommendation from the Budget and Finance**
1880 **Committee, the Compensation Committee and the**
1881 **Board). Members of the Board may be reimbursed for**
1882 **expenses incurred in attending meetings of the Board,**
1883 **in accordance with the policy established by the Board**
1884 **and in effect at the time that the House of Delegates**
1885 **adopts a budget for the succeeding year.**

1886
1887 **Section 5. Election of Trustees:**
1888
1889 **Trustees shall be elected in accordance with rules of**
1890 **procedure established by the region. However, the**
1891 **rules of procedure must specify one of the following**
1892 **procedures for electing the trustee:**

1893
1894 **A. By a majority vote of the individuals present and**
1895 **voting at a meeting held in the region and**
1896 **announced by the regional director at least thirty**
1897 **(30) days in advance. The individuals entitled to**
1898 **vote at such a meeting would include any duly**

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elected delegate from a constituent in the region or his or her alternate delegate, in addition to each constituent AGD president or his or her designated alternate. If a constituent president is already a delegate, he or she may appoint another officer from his or her constituent so that his or her constituent will not be deprived of a vote;

B. By a majority vote of the delegates or their alternates present and voting at a regional caucus. If the regional caucus is not held in conjunction with the annual meeting, the time and location must be announced by the regional director to all eligible delegates at least thirty (30) days in advance;

C. By a postcard ballot of all active and emeriti members within the region. A candidate's name may be placed on the postcard ballot if he or she is nominated in any of the following ways;

1. By a majority vote of the Nominating Committee which shall consist of the president from each constituent AGD in the region or his or her designated alternate;

2. By a petition signed by at least twenty-five (25) active or emeriti members practicing in the region.

A plurality of the votes will be considered sufficient to elect on a postcard ballot. However, no constituent may have on the ballot more than one candidate. If more than one candidate is presented from a particular constituent, that constituent shall hold a primary election to determine which candidate will be placed on the regional ballot.

D. In the event that the region consists of only one constituent, the trustee may be elected by a simple majority vote of those serving on the constituent's Board. Such a meeting can be held no more than one hundred twenty (120) days in advance of the annual meeting in which the trustees will take office and must be announced to the members of the Board at least thirty (30) days prior to the meeting.

Section 6. Council or Committee Service Restriction:
Once elected, a trustee must resign any positions he or she holds on AGD councils and committees other than Board committees, unless he or she is currently serving on a Local Advisory Committee or on an Ad Hoc Committee. The individual may continue to serve as the Local Advisory Committee Chairperson and therefore as a member but not Chairperson of the Scientific Meeting Council.

Section 7. Terms of Office

A. The term of office of the trustee shall be for three (3) years.

B. The terms of office of the trustees shall be staggered so that the terms of the trustees from regions 1 to 4, 12, and 18 expire at the end of one annual meeting, regions 5 to 11 at the next, and regions 13 to 17, 19, and 20 at the next.

C. No trustee shall be permitted to serve more than two (2) three (3) year terms. Fulfilling any unexpired term shall be deemed a term of three (3) years unless the period served is one year or less of an unexpired term. For the purposes of this Bylaws provision, a year is considered a governance year, which ends upon conclusion of

1975	the annual session of the House of Delegates.	2051	
1976	When a trustee serves one year or less of an	2052	C. To communicate directly on a regular basis with
1977	unexpired term, that trustee shall be allowed to	2053	the regional director and constituents within the
1978	serve a maximum service of seven (7) years.	2054	region.
1979	Notwithstanding the forgoing, a partial term	2055	
1980	completed prior to July 21, 2008 shall not be	2056	Section 11: Duties: It shall be the duty of the Board:
1981	counted as a full term.	2057	
1982		2058	A. To annually review the AGD's core purpose and
1983	D. The terms of office as a trustee for each of the	2059	strategic plan and recommend appropriate
1984	seven (7) elected officers of the AGD shall be for	2060	modifications to the House of Delegates.
1985	the period described in Chapter IX, Section 1.D. of	2061	
1986	these Bylaws.	2062	B. To direct the AGD and its resources toward the
1987		2063	achievement of the AGD's core purpose..
1988	E. The term of office of the immediate past president	2064	
1989	as a trustee and member of the executive	2065	C. To approve the overall strategic plan, including the
1990	committee shall be for one year.	2066	definition of the core competency and culture, and
1991		2067	to review the summary of the internal and external
1992	Section 8. Vacancy	2068	analysis, and to approve the fiscal goals,
1993		2069	objectives, and plans for the future.
1994	A. In the event that a trustee is unable to attend a	2070	
1995	particular Board meeting, no substitute may be	2071	D. To oversee the development of organizational
1996	designated. The absent trustee will not be allowed	2072	structures, processes, and systems that will
1997	to vote by proxy on any issue being discussed at	2073	ensure that the resources of the AGD are utilized to
1998	the meeting.	2074	meet documented member needs.
1999		2075	
2000	B. In the event of a vacancy on the Board, that	2076	E. To delegate to the AGD's staff, Regional Directors,
2001	region's regional director shall assume the office of	2077	councils, and committees the responsibility to
2002	trustee until the region holds an election to	2078	develop and implement, with Board approval,
2003	determine the individual who shall serve the	2079	member-responsive programs and projects that the
2004	unexpired term.	2080	Board has deemed relevant to the strategic plan of
2005		2081	the association.
2006	Section 9. Removal from Office	2082	
2007		2083	F. To communicate a consistent identity, as
2008	A. Initiation of Removal Proceedings	2084	determined via the approval of the culture and core
2009	Any constituent AGD from the region may initiate	2085	competency statements and their representation
2010	proceedings to remove a trustee from office. A	2086	("the brand"), to the public and the dental
2011	constituent AGD may do so through a two-thirds	2087	profession.
2012	(2/3) vote of its Board in a letter to the regional	2088	
2013	director signed by either the president or secretary	2089	G. To provide for the maintenance and supervision of
2014	of the constituent AGD with a copy to the AGD	2090	the Headquarters Office and all property owned
2015	secretary and the trustee.	2091	and operated by the AGD;
2016		2092	
2017	B. Removal Proceedings	2093	H. To determine the date and location, for both the
2018	A trustee may be removed from office by a	2094	scientific session and the annual meeting and to
2019	two-thirds (2/3) vote of delegates present and	2095	establish the registration fees for the scientific
2020	voting at any regional caucus meeting, provided	2096	session;
2021	that thirty (30) days notice is given to each	2097	
2022	delegate and the trustee, and that intention to	2098	I. To cause to be bonded by a surety company all
2023	remove the trustee is made known to the delegates	2099	officers and employees of the AGD entrusted with
2024	and trustee at the time of the meeting	2100	AGD funds;
2025	announcement. The only exception to this	2101	
2026	provision pertains to those regions that have five	2102	J. To examine in detail all accounts of the AGD, and
2027	(5) or fewer delegates. Those regions with five or	2103	to cause the same to be reviewed by the Audit
2028	fewer delegates may remove a trustee from office	2104	Committee and audited by a certified public
2029	by a two-thirds (2/3) vote of all individuals serving	2105	accountant at least once a year;
2030	as constituent presidents, presidents-elect, vice	2106	
2031	presidents, secretaries and treasurers of	2107	K. To supervise preparation of a budget for carrying
2032	constituent AGD's that compose the region. No	2108	on the activities of the AGD for each ensuing fiscal
2033	individual shall have more than one vote, even	2109	year;
2034	though that individual may hold more than one	2110	
2035	office. Such vote may be taken by a mail ballot	2111	L. To review the reports of the Regional Directors,
2036	provided that intention to conduct such poll has	2112	councils and committees of the AGD, and to make
2037	been made known to the trustee at least thirty (30)	2113	recommendations concerning such reports to the
2038	days prior to the mailing of the ballot. If a mail	2114	House;
2039	ballot is used, then such mail ballot shall be	2115	
2040	supervised by the AGD secretary.	2116	M. To act as a final means of appeal by individuals
2041		2117	who have been denied membership in a
2042	Section 10: Duties: It shall be the duty of each	2118	component or constituent after consideration of
2043	individual trustee:	2119	the Constitution and Bylaws and Judicial
2044		2120	Procedures Council;
2045	A. To be knowledgeable about the affairs of the	2121	
2046	organization and the activities of organized	2122	N. To approve the selection and employment of an
2047	dentistry;	2123	executive director;
2048		2124	
2049	B. To understand the needs of the members in the	2125	O. To establish appropriate policy for reimbursement
2050	region;	2126	of AGD members for personal expenses incurred

2127	while on AGD business;	2203	of the majority of the committee. Emergency
2128		2204	sessions may be called by a majority of the
2129	P. To determine upon recommendations of the	2205	members of the committee.
2130	president whether any council or committee	2206	
2131	member shall be removed;	2207	CHAPTER XIII
2132		2208	
2133	Q. To approve honorary Fellows, honorary members,	2209	Divisions, Councils and Committees
2134	and recipients of other awards which have not	2210	
2135	been specifically delegated to a particular council	2211	Section 1. Structure and Terms of Office
2136	or committee of this organization;	2212	
2137		2213	A. The president-elect shall make, with the approval
2138	R. To establish Fellowship, Mastership, and Lifelong	2214	of the Board, council and committee appointments
2139	Learning and Service Recognition fees;	2215	in accordance with Chapter IX, Section 2.A.4. of
2140		2216	these Bylaws.
2141	S. To establish a subscription fee for those emeritus	2217	
2142	members and members with total disability status	2218	B. All AGD councils shall be constituted so that an
2143	who wish to receive AGD print publications;	2219	equal number of active and/or emeriti members
2144		2220	complete their three-year terms each year.
2145	T. To determine whether a recommendation should	2221	
2146	be made to the House of Delegates for removal of	2222	C. No member of a council may serve more than two
2147	any officer;	2223	(2) consecutive three (3) year terms on a particular
2148		2224	council, nor may any member serve on more than
2149	U. To appoint a group administrator for the AGD's	2225	one (1) council at a given time unless serving as a
2150	insurance program;	2226	consultant or Board liaison. In the event that a
2151		2227	member is fulfilling an unexpired term, the
2152	V. To function as the interim governing body of the	2228	unexpired term shall be considered the first full
2153	AGD between meetings of the House of Delegates.	2229	three (3) year term unless the unexpired term is
2154		2230	one year or less, in which case the member could
2155	W. To be informed and prepared for Board meetings	2231	serve up to a maximum of seven (7) consecutive
2156	and participate in online discussion.	2232	years.
2157		2233	
2158	X. To actively solicit qualified regional nominees for	2234	D. Each president-elect shall designate, with approval
2159	appointment to AGD councils and committees and	2235	of the Board, one particular council member to
2160	to submit such in a timely manner.	2236	serve as chairperson.
2161		2237	
2162	Y. To attend significant AGD events such as the	2238	E. Each president-elect shall designate, with the
2163	Leadership Conference, annual meeting, scientific	2239	approval of the Board, one individual who shall
2164	session or Strategic Planning meetings, as they are	2240	serve as the Division Coordinator for each vacancy
2165	scheduled.	2241	in the four council and committee divisions. The
2166		2242	term of the Division Coordinator shall be two-
2167	Z. To approve all council and committee appointment	2243	years. No Division Coordinator shall serve more
2168	recommendations to the council and committees	2244	than two successive terms and the appointment of
2169	that are listed in Chapter XIII, Section 2 and 3 of	2245	terms shall be staggered so that only two terms
2170	these Bylaws.	2246	expire on any given year.
2171		2247	
2172	Section 12: Committees of the Board	2248	F. Council appointments shall expire at the end of the
2173		2249	appropriate annual meeting, generally almost three
2174	A. Executive Committee	2250	(3) years after an active or emeritus member has
2175		2251	been named to serve on the council. A council or
2176	1. There shall be an Executive Committee	2252	committee member may be removed with the
2177	composed of the president, president-elect,	2253	approval of the president, president-elect and the
2178	vice president, secretary, treasurer, editor,	2254	ratification of the Board for the following reasons:
2179	speaker of the House of Delegates, and the	2255	
2180	immediate past president.	2256	1. Unethical behavior;
2181		2257	
2182	2. The duty of the Executive Committee is to act	2258	2. Disruptive behavior;
2183	as an interim agency of the Board with the	2259	
2184	authority to implement policies of the Board.	2260	3. Failing to attend scheduled meetings;
2185		2261	
2186	3. The president acts as chairperson and may	2262	4. Failing to accomplish assigned work.
2187	vote as a member of the Executive Committee,	2263	
2188	but only in the event of a tie.	2264	
2189		2265	Section 2. Each of the following councils and
2190	4. The minutes of each Executive Committee	2266	committees shall be assigned to the following
2191	meeting shall be placed on the agenda for	2267	Divisions:
2192	discussion at the first succeeding Board	2268	A. Membership Services Division
2193	meeting, so that all issues affecting AGD	2269	
2194	policy can be appropriately discussed.	2270	1. Membership Council
2195		2271	
2196	5. Executive Committee recommendations which	2272	2. Group Benefits Council
2197	are contrary to existing AGD policy may not	2273	
2198	be implemented until action has been taken by	2274	B. Public and Professional Relations Division
2199	the Board or the House of Delegates.	2275	
2200		2276	1. Communications Council
2201	6. Meetings of the Executive Committee shall be	2277	
2202	called by the president with the concurrence	2278	C. Continuing Education Division

2279
2280 1. Dental Education Council
2281
2282 2. PACE Council
2283
2284 3. Scientific Meeting Council
2285
2286 a. Local Advisory Committee
2287
2288 4. Examinations Council
2289
2290 a. Examinations Item Bank Committee
2291 (Team C)
2292
2293 b. Self Instruction Committee
2294
2295 d. Fellowship Examination Committee
2296 (Teams A & B)
2297
2298 D. Advocacy/Representation Division
2299
2300 1. Legislative and Governmental Affairs Council
2301
2302 2. Dental Practice Council
2303
2304 3. Constitution, Bylaws and Judicial Affairs
2305 Council
2306
2307 Section 3. Administrative Committees
2308
2309 A. Audit Committee.
2310 The duty of this committee shall be to carry out all
2311 functions outlined within the Audit Committee
2312 Charge.
2313
2314 CHAPTER XIV
2315
2316 Judicial Procedures
2317
2318 Section 1. Conduct Subject to Discipline:
2319 A member may be disciplined by his or her constituent
2320 AGD for:
2321
2322 A. Having his or her license to practice dentistry either
2323 suspended or revoked by the political jurisdiction in
2324 which he or she practices. (Revocation or
2325 suspension of a dentist's license shall cause the
2326 member automatically to be suspended from the
2327 AGD.)
2328
2329 B. Violating the Bylaws or Principles of Ethics of the
2330 Academy of General Dentistry.
2331
2332 Section 2. Jurisdiction:
2333 Members who are not members of a particular
2334 constituent AGD may be disciplined by the Constitution
2335 and Bylaws and Judicial Procedures Council in
2336 accordance with the Board policy. Otherwise, instigation
2337 of judicial proceedings shall be initiated by the member's
2338 constituent AGD. It shall be the duty of the Constitution
2339 and Bylaws and Judicial Procedures Council to hear
2340 appeals on censure, suspension of membership, or
2341 expulsion from a constituent AGD. The constituent
2342 AGD's and this council shall have the right to censure,
2343 suspend, or expel a member who is found to be in
2344 violation of the AGD's Bylaws or Principles of Ethics.
2345
2346 Section 3. Disciplinary Penalties:
2347 A member may be placed under a sentence of censure or
2348 suspension, or may be expelled from the membership for
2349 any of the offenses enumerated in Section 1 of this
2350 chapter. Suspension means that all membership
2351 privileges except continued entitlement to coverage
2352 under insurance programs are lost during the
2353 suspension period. Suspension shall be unconditional
2354 and for a specified period, at the termination of which full

2355 membership privileges are automatically restored. A
2356 subsequent violation shall require a new disciplinary
2357 procedure before additional discipline may be imposed.
2358 Expulsion shall be an absolute discipline and shall not
2359 be imposed conditionally.
2360
2361 Section 4. Disciplinary Proceedings:
2362 Before a disciplinary penalty is invoked against a
2363 member, the following procedures shall be followed by
2364 the constituent AGD preferring the charges:
2365
2366 A. Hearing:
2367 The accused member shall be entitled to a hearing
2368 at which he or she shall be given the opportunity to
2369 present his or her defense to all charges brought
2370 against him or her. A constituent shall permit the
2371 accused member to be represented by legal
2372 counsel.
2373
2374 B. Notice:
2375 The accused member shall be notified in writing of
2376 charges brought against him or her and of the time
2377 and place of the hearing, such notice to be sent by
2378 registered letter addressed to his or her last known
2379 address and mailed not less than twenty-one (21)
2380 days prior to the day set for the hearing. An
2381 accused member, upon his or her request, shall be
2382 granted one (1) postponement for a period not to
2383 exceed thirty (30) days.
2384
2385 C. Charges:
2386 The written charges shall include an official certified
2387 copy of the alleged conviction or determination of
2388 guilt, or a specification of the Bylaw or ethical
2389 provisions alleged to have been violated, as the
2390 case may be in a description of the conduct alleged
2391 to constitute each violation.
2392
2393 D. Decision:
2394 Each decision which shall result in censure,
2395 probation, suspension, or expulsion shall be
2396 reduced to writing and shall specify the charges
2397 made against the member, the fact which
2398 substantiates any or all of the charges, the verdict
2399 rendered, the penalty imposed, and a notice shall be
2400 mailed to the accused member informing him or her
2401 of his or her right of appeal. Within ten (10) days
2402 of the date on which the decision is rendered, a copy
2403 thereof shall be sent by registered mail to the last
2404 known address of each of the following parties: the
2405 accused member, the secretary of the constituent
2406 AGD of which he or she is a member, the
2407 chairperson of the Constitution and Bylaws and
2408 Judicial Procedures Council of the AGD, and the
2409 executive director of the AGD
2410
2411 Section 5. Appeals:
2412 The accused member under sentence of censure,
2413 suspension, or expulsion shall have the right to appeal
2414 from such a decision of his or her constituent AGD by
2415 filing an appeal in affidavit form with the executive
2416 director of the AGD. The executive director shall convey
2417 the affidavit to the chairperson of the AGD's Constitution
2418 and Bylaws and Judicial Procedures Council. An appeal
2419 from any decision shall not be valid unless notice of the
2420 appeal is filed within thirty (30) days and the supporting
2421 brief, if one is to be presented, is filed within forty-five
2422 (45) days after such decision has been rendered. No
2423 decision shall become final while an appeal therefrom is
2424 pending or until the thirty (30) day period for filing notice
2425 of appeal has elapsed. In the event of a sentence of
2426 expulsion with no notice of appeal received within the
2427 thirty (30) day period, the constituent AGD shall notify all
2428 parties of the failure of the accused member to file an
2429 appeal. The sentence of expulsion shall take effect on
2430 the date the parties are notified. The constituent AGD

2431	shall determine what portion of current dues, if any, shall	2507	2. To reverse the decision of the constituent
2432	be returned to the expelled member. Dues paid to this	2508	AGD which preferred charges and thereby
2433	AGD shall not be refundable in the event of expulsion.	2509	exonerate the accused member;
2434	The following procedure shall be used in processing	2510	
2435	appeals:	2511	3. To deny an appeal which fails to satisfy the
2436		2512	requirement of Section 5 of this chapter;
2437	A. Hearings on Appeal:	2513	
2438	The accused member of the AGD concerned shall	2514	4. To refer the case back to the constituent AGD
2439	be entitled to a hearing on an appeal, provided that	2515	which preferred charges for a new proceeding
2440	such appeal is taken in accordance with and	2516	if the rights of the accused member under all
2441	satisfies the requirement of Section 5 of this	2517	applicable Bylaws were not accorded to him or
2442	chapter. A constituent AGD shall permit the	2518	her;
2443	accused member to be represented by legal	2519	
2444	counsel. A party need not appear for his or her	2520	5. To uphold the decision of the constituent AGD
2445	appeal to be heard by an appellate agency.	2521	which preferred charges against the accused
2446		2522	member and reduce the penalty imposed.
2447	B. Notice:	2523	Within ten (10) days of the date on which the
2448	The agency receiving an appeal shall notify the	2524	decision on appeal is rendered, a copy thereof
2449	AGD concerned and the accused member of the	2525	shall be sent by registered mail to the last
2450	time and place of the hearing, such notice to be	2526	known address of each of the following
2451	sent by registered letter to the last known address	2527	parties: the accused member, the secretary of
2452	of the parties to the appeal and mailed not less	2528	the constituent AGD of which he or she is a
2453	than thirty (30) days prior to the date set for the	2529	member, the chairperson of the AGD's Council
2454	hearing. Granting of continuances shall be the	2530	on Constitution and Bylaws and Judicial
2455	option of the agency hearing the appeal.	2531	Procedures, and the executive director of the
2456		2532	AGD.
2457	C. Briefs:	2533	
2458	Every party to an appeal shall be entitled to submit	2534	CHAPTER XV
2459	a brief in support of its position. The party	2535	
2460	initiating the appeal shall submit its brief to the	2536	Scientific Sessions
2461	chairperson of the AGD's Constitution and Bylaws	2537	
2462	and Judicial Procedures Council within forty-five	2538	Section 1. Object:
2463	(45) days of the date upon which the decision	2539	The scientific session of this AGD is established to
2464	appealed from was rendered. The party initiating	2540	assist the dissemination of dental knowledge which
2465	the appeal may elect to rely on the record or on an	2541	shall serve to improve the health of the public and to
2466	oral presentation and not file a brief.	2542	upgrade the science and art of dentistry.
2467		2543	
2468	D. Recording of Disciplinary Proceedings:	2544	Section 2. Time and Place:
2469	Upon notice of an appeal, the constituent which	2545	The scientific session of this AGD shall be held
2470	preferred charges shall furnish to the agency	2546	annually at a time and place selected by the Board.
2471	which has received the appeal and to the accused	2547	
2472	member a transcript or an officially certified copy	2548	Section 3. Management and General Arrangements:
2473	of the minutes of the hearing accorded the accused	2549	The management of the scientific sessions shall be
2474	member. The transcript or minutes shall be	2550	under the direction of the Scientific Meeting Council in
2475	accompanied by certified copies of any affidavits	2551	accordance with the Board policy.
2476	or other documents submitted as evidence to	2552	
2477	support the charges against the accused member	2553	Section 4. Admission:
2478	or submitted by the accused member as part of his	2554	Admission to scientific sessions shall be open to all
2479	or her defense. The accused member, at his or her	2555	members of the dental profession, but non-members of
2480	own expense, shall be entitled to arrange for the	2556	the AGD must pay a registration fee established by the
2481	services of a court reporter to transcribe the	2557	Board after consultation with the Scientific Meeting
2482	hearing.	2558	Council responsible for such scientific session.
2483		2559	
2484	E. Appeals Jurisdiction:	2560	CHAPTER XVI
2485	The agency to which a decision has been appealed	2561	
2486	shall be required to review the decision appealed	2562	Official Publications
2487	from to determine whether the evidence before the	2563	
2488	constituent AGD which preferred charges against	2564	Section 1. The AGD shall publish a journal and a
2489	the accused member supports that decision or	2565	newsletter.
2490	warrants the penalty imposed. The appeal agency	2566	
2491	shall not be required to consider additional	2567	Section 2. Other publications may be established by
2492	evidence unless there is a clear showing that either	2568	action of the appropriate governing body of the AGD.
2493	party to the appeal will be unreasonably harmed by	2569	
2494	failure to consider the additional evidence.	2570	CHAPTER XVII
2495		2571	
2496	F. Decision of Appeals:	2572	Finances
2497	Every decision on appeal shall be reduced to	2573	
2498	writing and shall state clearly the conclusion of the	2574	Section 1. Fiscal Year:
2499	appeal agency and the reasons for reaching that	2575	The fiscal year of this AGD shall coincide with the
2500	conclusion. The appeal agency shall have the	2576	calendar year, beginning January 1, 2007.
2501	discretion:	2577	
2502		2578	Section 2. General Fund:
2503	1. To uphold the decision of the constituent AGD	2579	The general fund shall consist of all monies received
2504	which preferred charges against the accused	2580	other than those specifically allocated to other funds by
2505	member;	2581	these Bylaws. The funds shall be used for defraying all
2506		2582	expenses incurred by this AGD not otherwise provided

2583 for in these Bylaws. The general fund may be divided
2584 into operating and reserve divisions at the direction of
2585 the Board.
2586
2587 **Section 3. Investment Fund:**
2588 The Investment Fund consists of the Reserve and
2589 Project accounts and shall consist of all funds invested
2590 by the AGD. Access to this Investment Fund will
2591 require the Treasurer's and President's signatures and
2592 approval by a 3/4 vote of the Board. Funds shall be
2593 withdrawn first from the Project Account and then the
2594 Reserve Account should this become necessary.
2595
2596 **Section 4. Emergency Fund:**
2597 The Emergency Fund consists of \$100,000 (in 2004
2598 dollars) plus accrued interest and is not to be utilized
2599 unless an emergency has caused the operations
2600 account to fall below acceptable levels. Access to the
2601 Emergency Fund will require both the Treasurer's and
2602 President's signatures.
2603
2604 **Section 5. Advocacy Fund:**
2605 The Advocacy Fund shall consist of all funds
2606 contributed to the AGD Advocacy Fund. The
2607 Legislative and Governmental Affairs and Dental
2608 Practice Councils shall have input on requests and
2609 recommendations for distribution of the funds with final
2610 approval of the Board.
2611
2612 **CHAPTER XVIII**
2613
2614 **Indemnification**
2615
2616 **Section 1. Each officer, trustee, regional director,**
2617 **council member, committee member, task force**
2618 **member, employee, and other agent of the AGD, who**
2619 **was or is a party to any action suite or proceeding by**
2620 **reason of fact that he or she is or was an officer,**
2621 **trustee, regional director, council member, committee**
2622 **member, task force member, employee or agent of the**
2623 **AGD shall be held harmless and indemnified against all**
2624 **costs, expenses, attorneys' fees, judgments, fines and**
2625 **amounts paid in settlement actually and reasonably**
2626 **incurred by such person in connection with such**
2627 **action, suit or proceeding, if such person acted in good**
2628 **faith and in a manner he or she reasonably believed to**

2629 be in, or not opposed to, the best interests of the AGD,
2630 and, with respect to any criminal action or proceeding,
2631 had no reasonable cause to believe his or her conduct
2632 was unlawful, provided that no indemnification shall be
2633 made in respect to any claim, issue or matter as to
2634 which such person shall have been adjudged to be
2635 liable for negligence or misconduct in the performance
2636 of his or her duty to the corporation, unless, and only to
2637 the extent that the court in which such action or suit
2638 was brought shall determine upon application that,
2639 despite the adjudication of liability, but in view of all the
2640 circumstances in the case, such person is fairly and
2641 reasonably entitled to indemnity for such expenses as
2642 the court shall deem proper. The indemnification
2643 provided by this chapter shall insure to the benefit of
2644 the heirs, executors, and administrators of such person
2645 entitled to the indemnification under this chapter.
2646
2647 **CHAPTER XIX**
2648 **Amendments**
2649
2650 **Section 1. The Bylaws may be amended by an**
2651 **affirmative vote of two-thirds (2/3) of the delegate**
2652 **members present and voting at the annual meeting of**
2653 **the House of Delegates, provided that the substance of**
2654 **all proposed changes have been published to AGD**
2655 **members at least 30 days before said meeting on the**
2656 **AGD Web site and links to the proposed changes will be**
2657 **headlined thereon.**
2658
2659 **Section 2. Amendments of these Bylaws shall be**
2660 **proposed only by the Board, the Constitution and**
2661 **Bylaws and Judicial Procedures Council, any**
2662 **constituent or component AGD, or any twenty-five (25)**
2663 **active or emeriti members, provided submission is**
2664 **made to the secretary at least sixty (60) days but not**
2665 **more than one hundred and twenty (120) days prior to**
2666 **the annual meeting of the House of Delegates.**
2667
2668 **Section 3. The secretary shall be responsible for**
2669 **ensuring the timely updating of the Web site of the**
2670 **proposed amendments at least thirty (30) days prior to**
2671 **said meeting and ensure that AGD publications include**
2672 **written announcement of the location of proposed**
2673 **Bylaws statements.**