**AGD Constituent E-Mail and List Agreement**

The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AGD Constituent understands, agrees with, and subscribes to the following agreement for use of AGD members’ e-mail and mailing addresses:

* AGD members’ e-mail and mailing addresses are available for use by AGD constituents for constituent business (or component if applicable) use only.
* AGD members’ e-mail and mailing addresses shall not be sold, conveyed, transferred, or made available in any way to any third party, including but not limited to: constituent dental societies, corporations, or other commercial endeavors.
* The AGD constituent can use the members’ e-mail addresses of its members to promote educational courses that it or other dental organizations sponsor. The constituent must send out the e-mail solicitation through the AGD’s Constituent E-mail service or from its own server (i.e. its own e-mail program).
* The AGD constituent can use the e-mail addresses of members outside of its constituent to promote educational courses, annual meetings or other activities/programs. The AGD constituent will need to work with the constituent’s Blast E-mail Administrator to have the e-blasts sent on behalf of the AGD constituent. Parameters regarding the timing and number of communications sent must be agreed upon between the constituents in question.
* The AGD constituent can use the mailing addresses of members outside of its constituent (for a one-time use only) to promote educational courses, annual meetings or other activities/programs. The AGD constituent will need to work with the constituent’s President or other designated leader to obtain the mailing addresses. Parameters regarding the timing and number of communications sent must be agreed upon between the constituents in question.
* **New**~ The AGD constituent can use the mailing addresses of members outside of its constituent (***for unlimited access***) to promote educational courses, annual meeting or other activities/programs. Written approval for access is needed from both constituents via e-mail or by signing and faxing the agreement below. The AGD constituent will need to work with the other constituent’s President for approval to be a secondary Eblast Administrator for constituent cross-promotion purposes. Parameters regarding the timing and number of communications sent must be agreed upon between the constituent(s). ***Note: please see disclaimer below before approving.***
* The AGD constituent assumes all legal liability for sending out any e-mail. The constituent AGD warrants that it will comply with all federal, state and provincial laws regarding electronic communications, advertising, and other applicable statutes.
* The AGD constituent agrees to comply with the requirements of the CAN-SPAM Act when sending e-mail to its members.

**Declaration**

I have read, and agree to comply with, the guidelines set out in this E-Mail and List Agreement.

PRESIDENT SIGNATURE (REQUIRED) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE (REQUIRED) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Constituent Cross – Promotion Unlimited Access**

**Disclaimer**

***\* Special notes about constituent unlimited access for cross-promotion;***

* If your constituent agrees to allow another AGD constituent(s) to be a secondary Eblast administrator, cross-promotions of constituent activities, programs, and events are subject to be promoted to members at or around the same day and time. For example if both constituents have an event in the month of August, both will have the ability to promote their event. Once approval for unlimited access is granted, the constituent(s) shall work together to avoid conflicts with the timing of cross-promotions. AGD headquarters will not be liable for any constituent events or programs forwarded to members simultaneously through the Eblast system.

Does your AGD constituent want to participate in the “Constituent Cross-Promotion” agreement?

**🞎** No, our constituent do not want to participate.

**🞎** Yes, our constituent would like to participate. *By selecting this option for unlimited constituent cross-promotion access, please be advised that AGD headquarters will only update the Eblast system annually.*

Written approval is needed annually from Constituents participating in the Constituent Promotion Unlimited Access program.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Constituent Name) AGD agrees to allow the following constituent(s) unlimited access to our members to promote their educational courses, annual meeting or other activities/programs (insert name of each constituent for access):

PRESIDENT SIGNATURE (REQUIRED) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE (REQUIRED) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Constituent Name) AGD agrees to allow the following constituent(s) unlimited access to our members to promote their educational courses, annual meeting or other activities/programs (insert name of each constituent for access):

PRESIDENT SIGNATURE (REQUIRED) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE (REQUIRED) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If your constituent has questions regarding the sharing of member information, please contact CST for guidance at [constituentservices@agd.org](mailto:constituentservices@agd.org) or 888.243.7392.