

**You may use this letter as a template to document your dental related volunteer activities
for non-dental organizations such as Boy Scouts**

(submit on the organization's letter head)

Date

Dear AGD Continuing Education Department

Please let this letter serve as confirmation of (volunteer's name) volunteer activities in support of
(Organization's name).

From (beginning date, month/ year) until (end or current date, month/year) Dr. _____ has generously
donated his/her time/services to act as (Position) for (Organization's name).

Dr. _____ volunteered XX hours per month for a total of XX hours during the calendar
year _____.

This letter also confirms that Dr. _____ has not received any financial or "in-kind"
remuneration, other than possible reimbursement of actual expenses, in return for his/her
services.

Please feel free to contact me if you require any additional information,

Sincerely,

Program Director/Executive Officer

You may use this letter as a template to document your volunteer activities for dental organizations

(submit on the organization's letter head)

Date

Dear AGD Continuing Education Department

Please let this letter serve as confirmation of (volunteer's name) volunteer activities in support of (Organization's name).

From (beginning date, month/ year) until (end or current date, month/year) Dr. _____ has generously donated his/her time/services to act as (Position) for (Organization's name).

--OR if more appropriate provide a list of offices held by candidate --

Listed below is a chronological summary of Dr. _____'s activities in (Organization's name):

EXAMPLE

1995-1996- *Local Board Member*
1996-1997- *Local Secretary-Treasurer*
1997-1998- *Local Vice President*
1998-1999- *Local President*
National Committee Member
1999-2000- *Local Board Member*
National Committee Member
2000-2001- *Local Board Member*
National Trustee

This letter also confirms that Dr. _____ has not received any financial or "in-kind" remuneration, other than possible reimbursement of actual expenses, in return for his/her services.

Please feel free to contact me if you require any additional information,

Sincerely,

Region XX, Regional Director